

## Buffalo Plains - Western Trails 2008 Cuboree

### 24 Jan 2008 Planning Meeting

The following groups attended the Cuboree meeting: (Cubs/Ldrs)

119 <sup>th</sup> Edmonton	12/4
5 <sup>th</sup> St. Albert	12/6
38 <sup>th</sup> Edmonton Garrison	15/6
1st Vegreville	10/3
56 Kirk	8/4
12 <sup>th</sup> St Albert	24/6

The following Packs have indicated they were interested but were not available for the meeting:

1 <sup>st</sup> Morinville	15 / 3
2 <sup>nd</sup> Kilkenny	15/3
2 <sup>nd</sup> St. Albert	24
12 <sup>th</sup> St. Albert	4/2
129 <sup>th</sup> Luther	10/3
1 <sup>st</sup> Drayton Valley	15/3
4 <sup>th</sup> Spruce Grove	24/6

### Cuboree Date

May 29<sup>th</sup> to Jun 1, 2008

### Location

Camp Chickakoo Lake Scout Camp has been selected for this year's Cuboree. Campsites are in the woods.

This camp does not have the big open areas that we have experienced in the past. All camping gear and personal kit will have to be moved into the campsites either by the participants or, if you have one, using a cart.

**Camp Site Allocation** – To assist in the movement of Packs into the campsites, there will be an on site meeting prior to the Cuboree. We will require one representative from each Pack attending for the weekend. Date for this on site visit will be advised after 4 Apr the closing date for registration.

**Parking** - There is limited parking on-site so we will be controlling where vehicles can be parked. We will attempt to have all vehicles parked on site, but if required we will either park on edge of main road or at a parking area approximately a kilometre off site.

Entrance to the location will be strictly controlled to try to reduce the congestion experienced last year.

Packs are encouraged to arrive on site as a Group and to concentrate their Pack and personnel kit on as a few of vehicles as possible. Parents arriving before the Pack leaders will be requested to park outside the camp until they arrive.

Vehicles without kit will not be allowed to proceed into the campsite; Cubs will have to walk in.

**Pets** – There are no pets allowed at the camp.

**Map** – a map to the location will be forwarded to all participating Packs prior to the Cuboree.

### **Registration**

Any Pack planning on attending must advise register by 4 April 08. Funds must also be paid at this time. This date will allow Crests and T-shirts to be acquired on time.

Because of the size of the site we are establishing a **maximum Cub registration of 200**.

### **Fee**

The Cuboree fee is \$20.00 per Cub and \$15.00 per leader, parent, or scout helper.

### **Bank Account**

It was moved that Pam Lebel be added to the list of signatories for the Cuboree account. It was agreed by all that we would add her as an authorized signatorie.

### **Theme**

This year's Cuboree theme is "Surviving – The Next 100 Years".

### **Saturday Activities**

Groups will be created by mixing members of the Packs into the number of Activity Groups. Each Activity Group will be given a designated animal as their figurehead.

Groups running activities should plan to keep the youth occupied for the entire 45-60 minutes. A horn will be sounded signaling the rotation change. Groups are encouraged to have a backup game be it active or inactive such as a word game they can use as necessary to fill the rotation time

If your group is running an activity and need some help, we have a number of people that have offered their assistance. Also we will require leaders/adults to escort and stay with the Activity Groups for the day as they travel between the activities. If you are able to be one of the escorts please attend the leaders meeting on Friday evening.

Activities that have been taken on are:

Fire Starting/Outdoor Cooking 12<sup>th</sup> St Albert  
Archery – 119<sup>th</sup>/ 38<sup>th</sup> Edm Garrison  
Leather craft – 56<sup>th</sup> Kirk  
Mystery Activity – 5<sup>th</sup> St Albert

There is a requirement for some additional activities, please advise Terry or Ray if you have some suggestions. Some of the other activities that were conducted last year are:

Orienteering Treasure Hunt –  
Obstacle Course  
Potato Cannon  
Canoeing (we are hoping 4<sup>th</sup> Spruce Grove will take this on again)

### **Sunday Activities**

With the number of rotations required, we will conduct at least two rotations on Sunday morning. In addition there will be a Scouts' Own. We are looking for a volunteer to help co-ordinate this activity.

### **Beavers/Scouts/Venturers/Rovers**

This is a Cuboree for Cubs and not an all section jamboree, however groups may invite the following:

- White Tail Beavers that have swum up to Cubs.
- A limited number of Scouts, Venturers or Rovers as helpers (OOS) at their campsite and to help run an activity.

### **Cuboree Banker**

A sub-account has been established through ATB Bank in St Albert. The two signatures for the account will be Terry Richelhoff and Ray Dunn. Registration cheques are to be made out to "Scouts Canada – Buffalo Plains Cuboree"

### **Crests**

We are seeking submissions from Packs for a design for the crest. All submissions must be in by 4 April. Submissions can be passed to Ray or Terry. Crests should not be any bigger than 4" x 3" and should not contain more than 7 colours. Background colour should be indicated. "BUFFALO PLAINS – WESTERN TRAILS CUBOREE 2008" SHOULD BE INCLUDED ON THE CREST.

Theme may be included if desired by the creator of the crest.

### **T-shirts**

Packs must submit their T-shirt sizes at the time of Registration.

T-shirt colour selected was Red with Black Letters.

### **Water**

Packs are to bring their own water for drinking and washing. All youth should have a water bottle with their name on that they carry with them, and all activity stations require a water source for the youth to refill their water bottles.

### **Food**

Each Pack is required to provide and prepare their own meals for their Pack with the exception of the Saturday evening dinner. The Saturday dinner will be provided as part of the Cuboree Fee.

Saturday Dinner:

The meal will consist of hamburgers, hot dogs, vegetables, and dessert.

Ray – 38<sup>th</sup> Edm Garrison will co-ordinate the purchase the food.

Packs are to advise Ray if they are able to provide a barbeque for the Saturday evening meal, we require up to four barbeques.

All Packs are to provide one or two volunteers to help in the preparation and serving of the Saturday dinner along with the clean up. Names of volunteers are to be passed to Ray.

**CONQUER THE HUNGER – In conjunction with our theme, we are asking each attendee to bring to Saturday supper one item that we can donate to the food bank.**

### **Toilets**

There are at least four toilets located on site. Packs are to be prepared to assist in the clean up of an assigned toilet during the weekend.

A minimum of two toilets will be rented and placed near the main building. Additional toilets will be rented depending on the numbers

Packs are required to bring along toilet paper for the weekend.

**Garbage** – There are no dumpsters on site so Packs must be prepared to take out any garbage they produce.

### **Group Identification**

Youth are to wear their Group Necker as a form of identification. The youth will be split into random Activity groups for the activities at the opening ceremony.

### **Free Time**

At past Cuborees it was important that the youth have enough free time to enjoy with their friends. The schedule has taken this into account. It is to be noted that there is a lake within spitting distance and lots of wooded area. Leaders will have to be prepared to monitor both locations whether the Cubs belong to their Pack or another Pack.

## **Campfires**

A formal campfire will be held on Saturday night after sunset. Groups should prepare a skit, a song and a cheer for the formal campfire. Groups will need to advise the Campfire Chief (Rocky 12<sup>th</sup> St Albert) early Friday evening as to their plans, allowing the Campfire Chief time to organize the campfire program.

Depending on the area conditions, campfires may be permitted at individual campsites in fire rings already established at sites.

Terry Richelhoff will contact the Parkland County a few days prior to the event to confirm if campfires will be allowed. If campfires are allowed they must be properly located and constructed and the campfire site restored prior to the Pack leaving. Campfires must be attended at all times by an adult until they are fully extinguished.

As there may be limited quantities of firewood or deadfall, Packs should be prepared to bring some firewood. This situation can be better confirmed during the on site visit.

## **Badge Trading**

It was decided badge trading as an overall activity will not be done. Groups may do this individually if they prefer. Proper badge trading is one for one with a handshake to seal the deal.

## **Friday/Saturday Participation**

Packs that cannot participate for the full weekend are welcome to participate on Friday/Saturday or Saturday only. Costs are for the same as for the weekend.

## **Wet Weather Plans**

In the event of extreme weather that would make it impossible to complete the Cuboree, the event will not be rescheduled. T-shirts and crests would be distributed along with any fees that have not been spent (prorated).

The camping area will be used to a maximum and open areas are limited so Packs may find that large Garage Tents may not be useable.

## **First Aid/Emergency Procedure**

We are seeking a volunteer to take on the responsibility of First Aider. If one does not surface prior to the Cuboree, several Leaders who are qualified will be designated.

The First Aid Station will be set up in the on-site building.

Terry will produce an emergency plan for the Cuboree.

## **Campfire Blanket**

A scout blanket will be purchased and groups are asked to bring one of their Group's crest and a few left over or spare badges and safety pins to pin the badges onto the blanket at the Saturday evening campfire. A draw for the blanket will be held during the campfire for all Cubs attending.

### **Scouts Own**

We are seeking a volunteer to plan the Scout's Own on Sunday morning. If any Scout wants to take on this responsibility we will assign a mentor.

Each Pack has an opportunity to select a youth from their group to contribute to the Scouts Own. The item chosen should not be lengthy and if possible no more than a minute.

### **Consent Forms and Physical Fitness Forms**

Each Pack is responsible to complete a Camping and Outdoor Activity Application approved by their Group Committee. Packs are responsible to have a copy of the Scout Canada Parent/Guardian Consent Forms and physical fitness forms for all members of their group at their campsite. This includes the physical fitness forms for the Leaders and parent helpers.

The Parent Guardian Consent forms must indicate archery and canoeing as an event in addition to Buffalo Plains -Western Trails 2006 Cuboree.

If a Pack has a youth where the parent or guardian has not approved the youth to participate in archery they should inform Pam with the 119<sup>th</sup> Edmonton at the Friday evening Leaders meeting.

Packs need to bring the registration summary attached to a copy of their group's physical fitness forms for all in attendance that is to be left with the First Aider at the first aid station. These forms will be treated as confidential information and they may be picked up after Sunday closing; any forms not picked up will be shredded.

### **Be Prepared**

Be sure your youth come prepared for a good time; this will include things like hats, sunscreen, **insect repellent**, and rain gear.

Departure – Packs will be permitted to depart after noon on Sunday but prior to departure must have their Camp Site inspected by Terry or Ray. Last year we left the camp very clean and we want to continue this tradition.

**Camp Memento** - Rocky 12<sup>th</sup> St Albert will investigate the potential of creating a memento that can be left at the camp.

### **Cuboree Meeting Dates**

No further meetings are planned prior to the Cuboree. There will be a wrap up meeting after the Cuboree at date yet to be announced for the purpose of feed back for next year's event.

If you have any questions or would like any additional information contact one of the following:

Terry Richelhoff	<a href="mailto:richel@shaw.ca">richel@shaw.ca</a>	phone 458-7581
Ray Dunn	<a href="mailto:dunnfam@telusplanet.net">dunnfam@telusplanet.net</a>	phone 478-0155
Rose Tindill	<a href="mailto:r.tindill@telus.net">r.tindill@telus.net</a>	phone 960-0760

**Buffalo Plain - Western Trails Cuboree Registration Form**  
**May 29- June 1, 2008**

Group Number & Name: \_\_\_\_\_

Group Contact Leader: \_\_\_\_\_

Email: \_\_\_\_\_ Telephone \_\_\_\_\_

Name of country your activity will represent \_\_\_\_\_

Cost: \$20.00/ youth \_\_\_\_\_ x \$ 20.00 = \$ \_\_\_\_\_

\$15.00/leader \_\_\_\_\_ x \$ 15.00 = \$ \_\_\_\_\_

\$15.00/scout helper \_\_\_\_\_ x \$ 15.00 = \$ \_\_\_\_\_

\$15.00/adult helper \_\_\_\_\_ x \$ 15.00 = \$ \_\_\_\_\_

Total Number Registered \_\_\_\_\_

T-shirt order:

Youth 14-16 \_\_\_\_\_

Adult S \_\_\_\_\_

Adult XL \_\_\_\_\_

Adult M \_\_\_\_\_

Adult XXL \_\_\_\_\_

Adult L \_\_\_\_\_

Adult XXXL \_\_\_\_\_

Note: Larger Cubs will fit an adult small or medium, shirts fit slightly on the small size.

Total Number of T-Shirts \_\_\_\_\_

All cheques made payment to: **Buffalo Plains Cuboree**

**Registration Deadline is April 4, 2008.**

Registration may passed to Ray Dunn 15223 96 Street or sent to  
Terry Richelhoff, 49 Wentworth Crescent, St. Albert, T8N 3G7

**Total Amount Submitted: \$** \_\_\_\_\_ **Date** \_\_\_\_\_

## 2008 Cuboree Agenda

**Friday late afternoon/early evening** - Arrival and set up anytime.  
9:00 PM Leaders meeting - one Leader from each group should attend.  
T-shirts and crests distributed.

### **Saturday**

9:30 AM

Assemble at flagpole

Opening Ceremony

Grand Howl / O' Canada / Break into Activity Groups

10:00 to 10:55 Cuboree activity

11:00 to 12:00 Cuboree activity

12:00 PM

Return to flag and break into Packs for lunch.

1:20 PM

Assemble at flag and break into assigned groups and continue activity rotations.

1:30 to 2:25 Cuboree activity

2:30 to 3:25 Cuboree activity

3:30 to 4:25 Cuboree activity

4:30 PM

Assemble at flag and break into packs

4:30 PM –6:00 PM

Free time

Volunteers to assist with Cuboree Dinner to report to meal prep site.

6:00 PM to 7:00 PM

Cuboree Dinner

7:00 PM to 8:00 PM

Free time

10:30 PM (Approximate)

Formal Campfire

Assemble at main building in preparation to proceed to the formal campfire site.

Prior to assembly remind your pack of the formal campfire rules- assemble quietly, we then proceed single file to the campfire site, no flashlights, no talking, no clapping or booing (cheers are used).

### **Sunday**

9:30 AM

Assemble at flag, Scouts Own

10:00 to 10:55 AM Cuboree activity

11:00 – 11:55 AM Cuboree activity

12:00 Noon

Assemble at flag, Closing